

## Meeting Notice

9/11/2020

There is a meeting of IPAC on 15/11/2020 at 11:00 AM in room no 19. Hence, all the members of IPAC are informed to attend the meeting positively by

Principal

VEERASHAIVA COLLEGE  
BALLARICoordinator,  
Internal Quality Assurance Cell,  
VEERASHAIVA COLLEGE  
BELLARY-KARNATAKA.Agenda

1. Reading, confirming and recording the minutes of the previous meeting.
2. Conduct of internal tests, online classes and preparation of PW during lockdown.
3. Exemption from collection of fine on late return of library books.
4. Organisation of Faculty Development programme.
5. Collection of annual reports from all the depts, cells and committees for the year 2019-20.
6. Formation of experts team for conducting AAA.
7. Attending lacuna in the submission of online scholarship.

1. Dr. G. Rajashekhar, chairman
2. Sri Siddaram G. Mulaje, coordinator
3. Dr. K. C. Sajjan, member

*(Signature)*  
 (Signature)  
 (Signature)



4. Miss. Shisty Jones, Member
5. Dr. G. Mahobas, Member
6. Dr. K.C. Thippeswamy, Member
7. Dr. Ravikumar naik TR, Member
8. Sai P. Mastabappa, Member
9. Sri Ashok omkar, Member
10. Sri B. Tumbresh, Member
11. Sri H.N. Kotresh, Mgmt Member
12. Dr. K. Tejesmuthy, External Academician
13. Sri Sadakabasa Babu, Alumni
14. Sri Shivaprakash Vasava, Sr. Administrator
15. Dr. Channappa, Sr. Administrator
16. Smt. M.B. Rajeshwari, Member
17. Sri Vyasa Rao T, Parent
18. Sri Shivamuthy, Industrialist
19. Dr. B.R. Gadagin, Member
20. Miss C.D. Sanjana, Student. C.D. Sanjana



COORDINATOR,  
Internal Quality Assurance Cell (IQAC),  
VEERASHAIVA COLLEGE,  
BELLARY-KARNATAKA.



PRINCIPAL  
VEERASHAIVA COLLEGE  
BALLARI



the members and resolved to send assignment topics to the students of all the semesters through WhatsApp and E-mail.

IQAC Co-ordinator suggested for the preparation of study material and innovative questions bank along with answers in each subject. It is resolved to implement the same and send them to students in PDF format. It is also resolved to assign the task of selecting problems for project work for the teachers concerned. Further, some guidelines are framed for the successful completion of project work.

i) Teachers shall inform the students for the collection of literature and secondary data from internet and other sources without violating the rules of lockdown.

ii) Asking the students to start report writing by using secondary data. The guidelines of UK University should be forwarded to the students.

iii) The students shall submit manuscripts to their respective guides for correction. The guides shall examine and review the report and return it to the students with comments. The corrected and finalized report shall be prepared in standard format and submit 03 copies of it as per the requirement.



of VSK University, Ballari.

- iv) The teachers shall supervise the progress of project work through online contact and they shall guide the students in all possible ways.
- v) The teachers shall provide tips to the students about the pattern of viva-voce.
- vi) The teachers shall always be in contact with the students and clarify their doubts at all levels of teaching and learning till the commencement of examination.
- vii) The teachers shall attend the queries of the students through what's App or Zoom App or such any other media. They shall collect contact numbers of slow/problematic learners and shall have regular contact with them and improve their level of confidence and create interest towards the study.
- viii) All the teachers are expected to work beyond the fixed working hours in lockdown. Supportive services and guidance should be given to the students whenever they expect us on mobiles.
- ix) The teachers of humanitarian science shall pay special attention to the problems of differently abled students. Recorded audios and videos shall be made available to these students.



Any other service they expect from the teachers colleagues shall be provided on time. Question and answer session of 15 minutes duration for each student shall be planned and execute in place of giving assignments. Permission for providing scribes in examination shall be taken from University well in advance by the convenor of Students Grievance and Redressal cell.

### 3. Exemption from collection of fine on returning of library books after due date.

The Chairman of IQAC Dr. G. Raju Shekhar advised to give exemption for the students of all the semesters from charging of fine on late return of the books to the library. The same has been accepted and decided to take the permission of the Chairman.

### 4. Organisation of faculty development programme.

It is resolved to organise faculty development programme under the title "Use of Technology in Online Teaching and Hands on Training" from 20/5/2020 to 23/5/2020.



The members have unanimously suggested to invite Prof. Ramesh Registrar (Evaluation) as a resource person for delivering a talk on the proposed topic. The pre-preparation work is assigned to Dr. K. C. Sattan and other four members of IPAC.

5. Collection of annual reports from all the depts, cells and committees for the year 2019-20.

Since AQAR for the year 2019-20 is to be prepared, the members felt that a separate committee is to be constituted under the leadership of a senior faculty for the compilation of data. The name of Dr. G. Manohar is finalized to lead the committee. It is also resolved to keep ready all the required information in the prescribed format of NAAC.

6. Formation of experts team for conducting AAA.


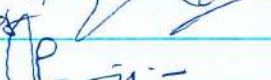
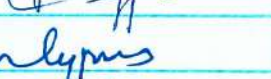



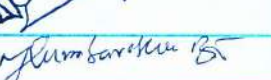
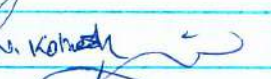




It is resolved to conduct internal AAA for the year 2019-20 as the last year audit was conducted by inviting external experts. Dr. D. Nagesh Sastri, Dept of Chemistry is appointed as the chairman of the team. Sri G. Mallahagowda will act as member secretary. The other members



of team are Smt. Rajeshree Patil, Dept of Economics, Smt. Ashok Ambekar, Dept of Commerce and Smt. M B Rajeshree, In charge office Supt. The members present in the meeting have resolved to conduct AAA in the first week of August 2020.

7. Attending to the lacuna in the submission of online scholarship.

The attention of the members is invited to the subject of rejection of scholarship applications submitted by the students by the IPAC Co-ordinator. It is resolved to ask State postal officer to submit Aadhar card and other documents sought by the ST welfare officer, Ballari at the earliest.

1. Dr. G. Rajashekhara, Chairman 
2. Smt. Sridharan G. Mulye, Co-ordinator 
3. Dr. K. C. Sattan, Member 
4. Miss Christy Jones, Member 
5. Dr. G. Mahabhar, Member 
6. Dr. K. C. Thippeswamy, Member 
7. Dr. Ravikumar Nair, TR, Member 
8. Smt. P. Mastahappa, Member 
9. Smt. Ashok Ambekar, Member 
10. Smt. B. Tumbari, Local Society 
11. Smt. H. N. Koteswari, Mgmt Member 
12. Dr. K. Tejaswathy, External Academician 
13. Smt. Sharda, Sharda Babu, Director 
14. Smt. Shripasakashi Vasudeva, Sr. Administrator 



15. Dr. Channappa, Sr. Administrator
16. Smt. M.B. Rajeshwari, Member mgr
17. Sri Vyasarao T., Parent
18. Sri Shivamurthy, In-charge
19. Dr. B.R. Gadagkar, Member @Bramha
20. Miss C.D. Sarjara, Student c/o. Soujanya



COORDINATOR

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